

KING'S UNIVERSITY COLLEGE AT THE UNIVERSITY OF WESTERN ONTARIO

KING'S PLAYERS

PROVISIONAL CONSTITUTION



This constitution is established to be effective April 7, 2010. The document was voted on and agreed to by the 2010-2011 Executive Council of King's Players and will be reviewed and replaced during the 2010-2011 season in consultation with the Executive Council and General Assembly.

PROVISIONAL CONSTITUTION OF THE KING'S PLAYERS

“Bold Direction for the Future”

This provisional constitution is established to be effective April 7, 2010. The document was voted on and agreed to by the 2010-2011 Executive Council of King's Players and will be reviewed and replaced during the 2010-2011 season in consultation with the Executive Council and General Assembly.

This constitution is to be understood in conjunction with another document *“King's Players Agenda: 2010-2011”*, which has been accepted by the Executive Council. The *Agenda* lays out in detail the objectives for the 2010-2011 season.

The final constitution shall be approved by October 15, 2010 unless a new date is set to and agreed to by the executive council.

Name and Logo:

The club's official name will be **“KING'S PLAYERS”**, and may be referred to as **“KING'S PLAYERS THEATRE COMPANY”**. No other name will be used in the advertisement or representation of the club. The club shall be visually represented with the “Heart / Lightning Bolt Logo”.

Club Mandate:

The final club mandate will be arrived at in consultation with the Executive Council and General Assembly in 2010-2011. Until the passage of the constitution, the King's Players Mandate shall be as follows:

Promote theatre and within the King's Community and the broader London community and increase visibility and accessibility of theatre on campus. The club also endeavors to improve and develop the skills of its members. The King's Players aim to be a welcoming community and have a variety of events appealing to both its members and the broader community.

Structure of the Provisional Government:

To aid in the “reboot” of the club, the Provisional Government shall be structured as follows:

(1) There shall be two levels of government, the Executive Council and the General Assembly.

- a. The Executive Council is the branch of King's Players that is directly involved in decision making leading up to the main production, scheduling, marketing of events, and completion of events.
- b. The General Assembly, is an open assembly of King's Players Members. The General Assembly works closely with the Executive Council to complete their mandate.

(2) The Executive Council shall be appointed by the president.

(3) The final structure of administration for the 2011-2012 season will be arrived at through the Executive Council and General Assembly.

Membership:

(1) The club's membership is open to all undergraduate students;

(2) Any non-student members, including staff members, do not have voting rights;

(3) The majority of voting executive members will be undergraduate students; and,

(4) No member, nor any relative of the member, may profit or receive any benefit in any dealings or actions taken on behalf of the club, unless that member has previously declared a conflict of interest at a club meeting.

(5) Membership reform will be part of the 2010-2011 constitution.

Executive

(1) The 2010-2011 Executive Council shall consist of the following:

- a. President
- b. Secretary & Main Production Advisory
- c. Dramatic Productions
- d. Improv Development & Main Production Marketing
- e. Treasurer / Membership Affairs
- f. Event Promotions
- g. Special Events
- h. Event Advisory
- i. Membership Affairs / Attendance

(2) There will not be less than three (3) Executive members at any one time.

(3) Collectively, the Executive Committee will ensure that the club's activities do not infringe the KUCSC's and the University's policies and procedures, and municipal, provincial and federal Laws.

(4) The president reserves the right to add additional executive members at his/hers discretion with general consensus of the existing executive.

(5) The final structure of the 2011-2012 executive shall be determined in the final Constitution.

Responsibilities of the 2010-2011 Executive

(1) The President will:

- a. Pass the final constitution of a King's Players constitution early in the 2010-2011 season.
- b. Be responsible for establishing the club agenda in consultation with the Executive Council and General assembly.
- c. Oversee the other members of the executive in fulfilling their responsibilities;
- d. Chair all meetings;
- e. Have KUCSC Finance Office signing authority for the club; and,
- f. Assign KUCSC Finance Office signing authority to no more than two (2) additional executive members.
- g. Monitor the e-mail of the club, or delegate this responsibility to another executive member.

(2) The Treasurer will:

- a. Oversee all financial dealings of the club;
- b. Keep complete records of all financial dealings of the club; and,
- c. Have KUCSC Finance Office signing authority for the club.

Remaining Responsibilities are delegated through the *King's Players 2010-2011 Agenda*

Finances

(1) The minimum membership fee will be set each year by the VP Operations of the KUCSC.

Communication

(1) The KUCSC designated club email will be checked regularly. The club's email is the KUCSC's primary means of communication with the club;

(2) The email account filed with the KUCSC will be checked at least one (1) times each week; and,

(3) The email account filed with the KUCSC will be the primary address available to members to communicate with executive members.

Meetings

(1) The General Assembly shall meet once per month during the school year, as well as hold the Annual General Meeting, and,

(2) Members will receive notice of a meeting at least seven (7) days prior to the meeting taking place.

Elections

Having a strong executive team is vital to the success of any club. The Election Rules for the King's Players will be designed to allow for flexibility in the makeup of the executive team, on the part of the president-elect (in consultation with the current president and vice-president) to ensure continuity and responsibility of the club as a viable theatre organization.

(1) The elections process will be arrived at in the new constitution, following consultation and voting with the General Assembly and VP Council.

(2) Once the new Executive has been elected, the outgoing President must forward a list of the new Executive members with their telephone numbers and email addresses to the Clubs Commissioners of the KUCSC within three (3) business days of the election taking place.

Article 12 – Member Removal

(1) Any member of the club who commits an act negatively affecting the interests of the club and its members, including non-disclosure of a significant or continuing conflict of interest, may be given notice of removal;

(2) The member up for removal shall have the right to defend her actions;

(3) A two-thirds majority vote of the current executive members present in favor of removal is required;

(4) The member will be removed from the club's membership and will lose any privileges associated with being a member of the club; and,

(5) An executive will be removed in accordance with this section. Where an executive member has been removed only as an executive member, subsection (4) will not apply.

Article 11 – Conflict of Interest

(1) Each club member shall abide by the conflict of interest provisions written in the Clubs Policy.

Article 13 – Refund Policy

(1) Any member of the club may apply for a refund within one (1) month of becoming a member, or within one (1) week of the club's first official event, if:

a. There has been a misinterpretation of the club's mandate and proposed activities as specified to the member when signing for membership;

(2) Any member of the club may apply for a refund after one (1) month of becoming a member, or after one (1) week of the club's first official event for extenuating circumstances, which include:

a. Serious organizational issues with the Executive members that lead to a lack of communication with the club's members or a lack of programming as promoted to potential members, and,

b. Any circumstance that seriously hampers the member's ability to enjoy membership in the club;

(3) Where the Executive and the members cannot resolve a refund issue within ten (10) days after the club is first notified that the member is seeking a refund, the Executive or the member may request assistance from the KUCSC Clubs Finance Commissioner.

a. The Clubs Finance Commissioner will act as an arbitrator;

b. The Clubs Finance Commissioner will meet with a representative from the club and the member to hear each party's position; and,

c. The Clubs Finance Commissioner will make a decision based upon the information.

The decision of the Clubs Finance Commissioner will be final and binding.

Article 14 – Conflict Resolution

(1) A club member may only seek assistance or guidance from the KUCSC Clubs Commissioner after the member has been unable to resolve an issue with the executive members.

Article 15 – Agency Clause

(1) **KING'S PLAYERS THEATRE COMPANY** is not an agent of the King's University College Students' Council (the "KUCSC"), and its views and actions do not represent those of the KUCSC.

This constitution is established to be effective April 2, 2010. The document was arrived at through consultation with the 2010 JMS Careless History Society Executive Council and approved at the final meeting of the year by the members present.

-Johnathan Houghton
King's Players
2010-2011 President